



# J-1

## How to Apply for an Initial J-1 Entry Visa

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### SAMPLE DS-2019

**RED:** SEVIS ID #

**YELLOW:** Program #

**GREEN:** Responsible Officer Contact Info.

**BLUE:** Signature box

U.S. Department of State CERTIFICATE OF ELIGIBILITY FOR EXCHANGE VISITOR STATUS (J-NONIMMIGRANT)		ONS APPROVAL NO 1405-0119 EXPIRES: 10/16/2019 REISSUED BY/ISSUE TIME: 01 min Site Data:
1. Exchange Visitor Name: <b>Gender:</b> FEMALE <b>SEVIS ID:</b> <b>800000000095</b>		<b>J-1</b>
Date of Birth (mm-dd-yyyy): 09-09-2008 City of Birth: AUSTRIA Citizenship Country Code: AUSTRIA Citizenship Country: AUSTRIA		
Legal Permanent Residence Country Code: Legal Permanent Residence Country: Position Code: 221 Position: SECONDARY SCHOOL STUDENT		
Primary Site of Activity: BOULDER CITY HIGH SCHOOL 101 14th Street Boulder City, NV 89005		
2. Program Sponsor: <b>Scanex/Neveda Rotary Youth Exchange (SCANEX)</b> <b>Program Number:</b> P-3-05627		
Participating Program Official Description: STUDENT SECONDARY		
Purpose of this form: Begin new program; accompanied by number (0) of immediate family members.		
3. Term Dates: From (mm-dd-yyyy): 08-01-2024 To (mm-dd-yyyy): 07-31-2025	4. Exchange Visitor Category: STUDENT SECONDARY Subcategory Code: Subcategory Code Remark: 23-0303 Rotary International Youth Exchange Program	
5. Being the period covered by this form, the total estimated financial support (in U.S. \$) to be provided to the exchange visitor by: Exchange Program sponsor funds: \$1,200.00 Host: \$1,200.00		
6. RESPONSIBLE OFFICER OR ALTERNATE RESPONSIBLE OFFICER ATTESTATION: I attest that prior to issuing this Form DS-2019, the Program Sponsor requirements identified herein are satisfied in accordance with the requirements of 22 CFR 41.110, that each applicant for exchange visitor status will comply with the requirements of the program to which he or she is applying, that the program is in compliance with the requirements of the exchange visitor program, and that the program sponsor has provided to me in writing a statement of financial support and, if applicable, a statement of financial support to support an exchange visitor and dependent, if any, that covers the entire period and covers the costs. I am personally present at the time of this attestation. A photocopy of this form has been provided to the U.S. Department of State.		7. <b>Joseph Ramirez</b> Responsible Officer Name of Official Preparing Form: <b>1173 CHERIEA LEE</b> OAKLAND, CA 94608 Telephone Number: 760-969-1272 Address of Responsible Officer or Alternate Responsible Officer: <b>Joseph Ramirez</b> Signature of Responsible Officer or Alternate Responsible Officer: Date: 08-10-2024 Title: Director
8. Statement of Responsible Officer for Exchange Sponsor (FOR EXCHANGE SPONSOR USE ONLY): I hereby certify that the exchange visitor does not have a criminal record as defined in the program specified in item 1 in necessary or highly desirable and is in conformity with the objectives of the Mutual Educational and Cultural Exchange Act of 1946, as amended.		
Signature of Responsible Officer or Alternate Responsible Officer: _____ Date (mm-dd-yyyy) of Signature: _____		TRAVEL VALIDATION BY RESPONSIBLE OFFICER (Minimum validation period is 2 years) *EXCEPT: Maximum validation period is up to 6 months for Short-term Scholars and 4 months for Camp Counselors and Summer Work Travel. (1) Exchange Visitor is in good standing at the present time (2) Exchange Visitor is in good standing at the present time Signature of Responsible Officer or Alternate Responsible Officer: _____ Date (mm-dd-yyyy): _____
PRELIMINARY ENDORSEMENT OF CONSUL OR EMBASSY OFFICER REGARDING SECTION 11(b) OF THE IMMIGRATION AND NATIONALITY ACT AND 22 CFR 41.110 (see item 10 of page 1): The Exchange Visitor in the above program: A. <input type="checkbox"/> Not subject to two-year residence requirement. B. <input type="checkbox"/> Subject to two-year residence requirement based on: 1. Government financing and/or 2. The Exchange Visitor Skills List and/or C. <input type="checkbox"/> IS-9044 is assessed. Signature of Consular or Embassies Officer: _____ Date (mm-dd-yyyy): _____		
EXCHANGE VISITOR CERTIFICATION: I have read and agree with the statement in item 2 on page 2 of this document. Signature of Applicant: _____ Place: _____ Date (mm-dd-yyyy): _____		





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<p><b>STEP 3</b></p> <p><b>Make an appointment</b> at a U.S. Consulate or Embassy.</p>	<p>To apply for an J-1 Student entry visa, you will need the DS-2019 form SCANEX Rotary Youth Exchange at the time of your appointment.</p> <p><b>For more information on visa appointments, check these websites:</b></p> <p><i>For information about current waiting times for the appointment and for visa issuance:</i></p> <p><a href="https://travel.state.gov/content/travel/en/us-visas/visa-information-resources/wait-times.html">https://travel.state.gov/content/travel/en/us-visas/visa-information-resources/wait-times.html</a></p> <p>NOTE that the processing wait times do not include extra time that may be required for security clearances.</p> <p><i>To locate the nearest U.S. Consulate and its instructions for applying for a visa (including links to required forms):</i></p> <p><a href="https://www.usembassy.gov/">https://www.usembassy.gov/</a></p> <p>Make a list of documentation required for the interview. Note procedures for paying the visa application fee and any visa issuance fees, if applicable.</p>	<input type="checkbox"/>
<p><b>STEP 4</b></p> <p>Make sure your <b>passport is valid.</b></p>	<p><b>IMPORTANT:</b> When you apply for a visa or enter the U.S., your passport must be valid for <b>at least six (6) months</b> past your return date (for example, your passport must be valid until at least <b>January 2028</b> if you have a planned <b>July 2027</b> return date).</p>	<input type="checkbox"/>



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<p><b>STEP 5</b></p> <p><b>Pay the SEVIS fee</b> and print the receipt.</p>	<p>With your DS-2019 in front of you, go to the web site <b><a href="http://www.fmjfee.com">http://www.fmjfee.com</a></b> and follow the instructions.</p> <p>Students are required to pay a <b>I-901 SEVIS fee</b> (\$220 USD for secondary school), prior to completing the DS-160 visa application.</p> <p><b>Print copies of the receipt:</b> You will need a receipt with you for the visa interview and you should keep one for your own records.</p> <p><b><i>You can only access the receipt at the time of payment so be sure your printer is working before paying the fee.</i></b></p>	<input type="checkbox"/>
<p><b>STEP 6</b></p> <p>Complete the required Department of State application form <b>DS-160</b></p>	<p><b>DS-160:</b> Everyone applying for a J-1 visa must complete this form.</p> <p><b>Mandatory social-media disclosure</b> (effective 18 June 2025 for all F, M, J applicants)</p> <p><b>IMPORTANT:</b> Per the U.S. Department of State announcement, every <b>J-1 applicant must now set all social-media accounts to "public" before the DS-160 interview and list every handle used in the past 5 years on the DS-160.</b> Omissions can be treated as misrepresentation.</p> <p>Complete this electronic form and take a <b>printed copy</b> with you to the interview.</p> <p><a href="https://ceac.state.gov/genniv/">https://ceac.state.gov/genniv/</a></p>	<input type="checkbox"/>



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	<p>DS-160 fee is around \$185 USD (<b>non-refundable</b>).</p> <p><b>Print copies of the receipt:</b> You will need a receipt with you for the visa interview and you should keep one for your own records.</p> <p>To fill out the DS-160, you will need the following information from the DS-2019:</p> <ul style="list-style-type: none"> <li>• Program number (<b>YELLOW BOX</b> on Sample DS-2019 above)</li> <li>• SEVIS number (<b>RED BOX</b> on Sample DS-2019)</li> <li>• Responsible Officer information (<b>GREEN BOX</b> on Sample-DS-2019)</li> </ul>	
<p><b>STEP 7</b></p> <p><b>Pay Fees</b></p>	<p>Follow instructions for paying any visa fees required in advance of your appointment. Procedures may vary from country to country, and even post to post within the same country.</p> <p><i>Note that application and issuance fees are based on reciprocity and generally reflect your country's policies in granting visa privileges to visiting U.S. students.</i></p>	<input type="checkbox"/>
<p><b>STEP 8</b></p> <p>Bring two <b>passport photos</b> less than six months old.</p>	<p>Make sure your passport photos are <b>compliant</b>.</p> <p>Check "Photograph Requirements":</p> <p><a href="https://travel.state.gov/content/travel/en/passports/how-apply/photos.html">https://travel.state.gov/content/travel/en/passports/how-apply/photos.html</a></p>	<input type="checkbox"/>
<p><b>STEP 9</b></p>	<p>You will be applying for a <b>J-1 student visa</b>, a non-immigrant classification.</p>	<input type="checkbox"/>



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<p><b>Prepare for your interview</b> appointment.</p>	<p>According to U.S. immigration law, "Every alien shall be presumed to be an <i>immigrant</i> until he establishes to the satisfaction of the consular officer, at the time of application for admission, that he is entitled to a non-immigrant status." This means you need to establish that you have <b>no intention of staying in the U.S. permanently</b>, but are coming here for a temporary purpose, i.e. to pursue your educational objective. Consular officers are aware that it may be difficult for students to demonstrate strong professional and economic ties to their home countries, but you should still think about how to show those home country ties.</p> <p>The home-country physical-presence requirement. (also known as 2-year residency requirement - INA Section 212(e)) Some, but not all, Exchange Visitors are subject to this requirement. Its purpose is to have the home country benefit from the Exchange Visitor's experience in the United States. Exchange visitors come to this country for a specific objective such as a program of study or a research project. The requirement is intended to prevent a participant from staying longer than necessary for the objective, and to ensure that he or she will spend at least two years in the home country before coming back to the United States for a long-term stay. For the terms of the requirement please see page (2) of the enclosed Form DS - 2019. If you have questions about the requirement, including whether or not you will be subject to it, please raise them with the Consular Officer when you apply for your visa.</p> <p>In advance of your interview, please read the following article published by NAFSA, an Association of International Educators, in consultation with the U.S. State Department.:</p> <p><b><i>Ten Points to Remember When Applying for a Nonimmigrant Visa</i></b></p> <p><a href="https://www.nafsa.org/professional-resources/browse-by-interest/10-points-remember-when-applying-student-visa">https://www.nafsa.org/professional-resources/browse-by-interest/10-points-remember-when-applying-student-visa</a></p>	
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<p><b>STEP 10</b></p> <p>Interview <b>Checklist</b></p>	<p>Make sure you have the following <b>hard copies with you</b> for your interview:</p> <p>___ A passport valid until at least <b>six (6) months past</b> your intended return date</p> <p>___ Form DS-2019</p> <p>___ Rotary Youth Exchange Letter of Invitation</p> <p>___ A completed visa application (DS-160) <i>Remember to take a <b>printed copy</b> with you.</i></p> <p>___ Photographs in the correct format</p> <p>___ A receipt for the visa application fee</p> <p>___ A receipt for the SEVIS fee</p> <p>___ Financial evidence that shows you have sufficient funds to cover your living expenses during the period you intend to study or otherwise participate in your program.</p> <p>___ Any information that demonstrates your intention to return to your home country after finishing your studies in the U.S. This may include proof of property, family, or other ties to your community.</p>	<p><input type="checkbox"/></p>
<p><b>STEP 11</b></p> <p>Make sure you get what you requested!</p>	<p>After the visa is processed and before you leave the appointment, make sure you got what you asked for!</p> <p>Check your passport to be sure you obtained a <b>J-1</b> visa allowing for <b>multiple entry</b>.</p>	<p><input type="checkbox"/></p>



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	<p><b>Be certain that the DS-2019 is returned to you, as you must have the original with you when you arrive in the United States.</b></p> <p>Sometimes, the document is returned to you in a sealed envelope, which must be presented to the immigration inspector when you arrive.</p>	
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